

Rous County Council

Audit, Risk and Improvement Committee Minutes

Monday, 26 July 2021

The Chair opened the meeting at 10.00am

In attendance:

Voting Committee:

- Brian Wilkinson (Independent member / Chair) - via 'Teams' link
- Andrew MacLeod (Independent member) - via 'Teams' link
- Cr Darlene Cook (Council member) - present at Council offices

Rous County Council:

- Helen McNeil (Group Manager People & Performance) - present at Council offices
- Guy Bezrouchko (Group Manager Corporate & Commercial) - present at Council offices
- Andrew Logan (Group Manager Planning and Delivery) – via 'Teams' link
- Natalie Woodhead-Tiernan (Finance Manager) – via 'Teams' link
- Lauren Edwards (Governance Advisor) - present at Council offices
- Tim Allen (ICT Manager) – via 'Teams' link
- Paul Coore (Enterprise Risk Manager) - present at Council offices

Other attendees:

- Geoff Dwyer (Thomas Noble & Russell) – via 'Teams' link

1. APOLOGIES

Phillip Rudd (General Manager) and Adam Nesbitt (Group Manager Operations)

2. ACKNOWLEDGEMENT OF COUNTRY

Council showed its respect and acknowledged the Traditional Custodians of the Land, of all Elders, on which this meeting took place.

3. MINUTES OF PREVIOUS MEETING

Minutes of the meeting held 24 May 2021 were noted as presented.

4. DISCLOSURE OF INTEREST

Nil.

5. STANDARD REPORTS

i). Risk and Compliance

RECOMMENDATION (MacLeod/Cook) that the Audit, Risk and Improvement Committee receive and note the information presented in the report regarding enterprise risk management and progress of actions in the 2021 Risk Management Plan.

CARRIED

ii). Work Health and Safety (WHS)

RECOMMENDATION (Wilkinson/MacLeod) that the Audit, Risk, and Improvement Committee receive and note the information presented in this report regarding Work Health Safety performance.

CARRIED

iii). Audit report

RECOMMENDATION (Cook/Wilkinson) that the Audit, Risk and Improvement Committee receive and note the information presented in this report on:

1. Progress against actions arising from internal audits.
2. Progress against actions arising from external audits.

CARRIED

iv). Financial management report

RECOMMENDATION (MacLeod/Cook) that the Audit, Risk and Improvement Committee receive and note the information presented in the Financial management report – July 2021 regarding:

1. The Draft Delivery program / Operational plan and 2021/22 Budget furnished to Council's June 2021 meeting applicable for 1 July 2021 to 30 June 2022.
2. Interim audit – management letter
3. The Audit, Risk and Improvement Committee will meet on Monday 18 October 2021 to consider the audited Financial Statements.
4. The investment report furnished to Council's June 2021 meeting applicable for the month of 31 May 2021.
5. The Report on Local Government 2020 produced by the Audit Officer of New South Wales.

CARRIED

v). Service reviews

RECOMMENDATION (Wilkinson/MacLeod) that the Audit, Risk and Improvement Committee:

1. Note the information provided in the report about the status of a review of Rous' organisation structure and resourcing; and
2. Receive a further update on the review at its next meeting.

CARRIED

vi). Committee Performance review – 2020-2021

RECOMMENDATION (Cook/MacLeod) that the Audit, Risk and Improvement Committee Performance Review for the period 2020-2021 be received and endorsed.

CARRIED

vii). Other matters

RECOMMENDATION (Wilkinson/Cook) that the Committee receive and note the information contained in the report.

CARRIED

viii). ICT Business Plan

RECOMMENDATION (MacLeod/Cook) that the Audit, Risk and Improvement Committee:

1. Receive and note the information presented in this report regarding the status of delivery of action items in the ICT Business Plan 2019-2021.
2. Receive a further report at the November 2021 meeting including a status update on the ICT Strategic Plan 2021/2025.

CARRIED

6. OTHER BUSINESS

RECOMMENDATION (Cook/Wilkinson) That the Chairperson obtain an update from the General Manager regarding the issue of proposed workplace relocation and provide an update to the Committee members.

7. CONFIRMATION OF MINTUES

i). Audit, Risk and Improvement Committee meeting minutes 26 July 2021

RECOMMENDATION (MacLeod/Cook) that the minutes of the Audit, Risk and Improvement Committee of 26 July 2021 be accepted as presented.

CARRIED

8. NEXT MEETING

Monday, 18 October 2021

9. CLOSE OF BUSINESS

There being no further business the meeting closed at 11.27am